

**Collective Agreement between the City of Fredericton**

**and**

**The Fredericton Union of Civic Employees, Local 508  
Canadian Union of Public Employees**

**2024 January 01 to 2027 December 31**

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THIS AGREEMENT made this 30<sup>th</sup> day of May, 2024.

BETWEEN The City of Fredericton, hereinafter called the Employer of the First Part

AND THE FREDERICTON UNION OF CIVIC EMPLOYEES, LOCAL NO. 508  
Chartered by the Canadian Union of Public Employees, hereinafter called the  
Union of the Second Part.

WITNESSETH that the parties hereto promise and agree as follows:

#### **PREAMBLE**

**WHEREAS it is the intention and purpose of the parties to this Agreement to enhance and maintain the existing harmonious relations and working conditions of employment between the Employer, the employees, and the Union and it is the intention to improve the quality of service to the public and to promote the well-being and the increased productivity of its employees. To this end the parties hereto set forth certain terms and conditions of employment relating to financial compensation, hours of work and other related terms and conditions of employment for all employees covered by this Collective Agreement.**

**ARTICLE 1 - RECOGNITION & APPLICATION**

1.01 The Employer recognizes the Canadian Union of Public Employees and its Local 508 as the sole and exclusive bargaining agent for all employees of the City of Fredericton whose classifications are set out in Schedule A attached hereto. This Agreement applies to all employees for whom Local 508 is the bargaining agent.

Ordered by certificate No. NBLRB-290, March 10, 1953.

**ARTICLE 2 - DEFINITIONS**

2.01 In this Agreement:

- (a) Employee means a person employed by the City of Fredericton as defined in (b), (c), and of this Article.
- (b) Permanent employee means a person who is filling a permanent position, and who has completed six (6) months of continuous employment with the City and is contributing to the City of Fredericton Shared Risk Plan.
- (c) Casual employee means a person who is employed in a temporary or seasonal capacity for periods of less than one (1) year.
- (d) Seniority for permanent employees means that the length of service in the bargaining unit from the last date of hiring, including the time worked before becoming permanent.
- (e) Immediate Family are persons who are married to one another, parents, children, siblings, grandparents, and grandchildren. It also includes a relationship between persons who, though not married to one another and whether or not a blood relationship exists, demonstrate an intention to extend to one another the mutual affection and support normally associated with those relationships first mentioned.
- (f) Extended Family Includes brothers and sisters-in-law, mothers and fathers-in-law, and sons and daughters-in-law.
- (g) 1<sup>st</sup> Day of Rest The first day after an employee has completed their normally scheduled shift.
- (h) 2<sup>nd</sup> Day of Rest The second day after an employee has completed their normally scheduled shift.

2.02 For a Permanent Employee, the probationary period shall be six (6) months from the date of hire; however, the probationary period may be extended for

a further six (6) months by mutual agreement of the parties. The Employer may waive the probationary period at any time.

- 2.03 For a casual employee, the probationary period shall be twelve (12) months of accumulated service.

**ARTICLE 3 - NO DISCRIMINATION**

- 3.01 The parties agree that there shall be no discrimination exercised or practiced against either party by the other.

**ARTICLE 4 - MANAGEMENT RIGHTS**

- 4.01 The Employer retains all rights held prior to the certification of the Union, save and except those specifically limited by the terms of the Agreement.

**ARTICLE 5 - GRIEVANCE PROCEDURE**

- 5.01 Definition of a Grievance - A grievance means a dispute arising between the parties concerning the interpretation, application, administration, or an alleged violation of this Agreement.

- 5.02 Where a grievance is alleged, the following procedure shall apply:

Step One: Within ten (10) working days after the alleged grievance has arisen, the grievance shall be presented in writing to the employee's Department Head. If a reply or a satisfactory settlement is not received within ten (10) working days from the date upon which the grievance was presented to the employee's Department Head, the grievance may proceed to Step Two.

Step Two: Within ten (10) working days from the expiration date referred to in Step One, the grievance may be presented in writing to the City Administrator or designate. Within ten (10) working days of the receipt of the grievance, the City Administrator shall convene a meeting of the persons having knowledge of the matter that is the subject of the grievance. If a reply or satisfactory settlement of the grievance is not received within ten (10) working days of the date of the meeting, the grievance may be referred to arbitration as provided for in Article 6 within ten (10) working days from the date on which a reply or satisfactory settlement of the grievance should be received.

The Parties acknowledge the benefit of prompt and effective resolution of grievances and agree that grievance mediation is one method to accomplish this. It is therefore agreed that the Grievance Mediation Process may be used at any step of the Grievance Procedure after Step (1) one.

- 5.03 If advantage of the provisions of this section is not taken within the time limit specified herein, a grievance in dispute shall be deemed to have been abandoned and shall not be reopened except by mutual consent of the parties.
- 5.04 The Employer or the Union shall have the right to file a general policy grievance. It shall be filed with the President of the Union or Director of the Department respectively. The policy grievance will follow the timelines and procedures under Article 5.02, 5.03 of this agreement.
- 5.05 The party filing a grievance shall state the act or omission complained of, indicate why the act or omission is viewed as being improper and state the redress or remedy requested.
- 5.06 At any hearing an employee affected may act with a representative of the Canadian Union of Public Employees, a Solicitor, or a Grievance Committee representative of the Union.
- 5.07 No grievance shall be defeated by any formal or technical objection and an Arbitration Board shall have the power to allow all necessary amendments to the Grievance and the power to waive formal procedural irregularities in the processing of a grievance, in order to determine the real matter in dispute and to render a decision according equitable principles and the justice of the case.

## **ARTICLE 6 - ARBITRATION**

- 6.01 Whenever a dispute arises between the parties as to the interpretation, application, administration or with respect to an alleged violation of this Agreement, and the same cannot be settled by the grievance, the dispute shall be referred to a Board of Arbitration. The procedure to be followed in establishing the Board of Arbitration shall be that set forth in Section 55 of the *Industrial Relations Act*.
- 6.02 Each party shall pay the fees and expenses of their respective nominees to the Arbitration Board and shall share equally in the fees and expenses of the Chairperson.
- 6.03 Nothing in this Article shall prevent the reference of a grievance to a single arbitrator agreed upon the parties.
- 6.04 Where a single arbitrator is agreed upon by the parties, their fees and expenses shall be shared equally by the parties.

## **ARTICLE 7 - DISCIPLINARY ACTION**

- 7.01 This article applies to employees who have attained permanent status and, except as provided in Article 18, casual employees who have completed their probationary period.

- 7.02 Disciplinary action shall mean:
- (a) written reprimand or warning;
  - (b) suspension with or without pay;
  - (c) demotion.
  - (d) discharge or dismissal;
- 7.03 No employee shall be disciplined except for just cause.
- 7.04 Where an employee is disciplined the Employer shall, within three (3) working days of the disciplinary action, notify the employee in writing by registered mail, personal service, or e-mail stating the reasons for the disciplinary action and shall forward a copy of the letter to the Recording Secretary and President of the Union.
- 7.05 Where an employee alleges that they have been disciplined in violation of 7.03 they may, within ten (10) working days of the date they were notified in writing, invoke the grievance procedure, including arbitration, as set forth in this Agreement.
- 7.06 A grievance alleging violation of 7.03 shall be filed at Step Two of the grievance procedure except in the case of a reprimand in which case the grievance shall be filed at Step One.
- 7.07 A suspension without pay shall be for a specified period, with a maximum period of suspension without pay being ten (10) working days.
- 7.08 The record of an employee shall not be used against them at any time after eighteen (18) months following a suspension or disciplinary action, including letters of reprimand or adverse reports. An employee may review their record upon reasonable notice to their Employer of their desire to do so, and may have information from their personal file copied.
- 7.09 Unjust Suspension or Discharge - Where it is determined that an employee has been disciplined by suspension without pay or by discharge in violation of Article 7, that employee shall be immediately reinstated in their former position without loss of seniority or any other benefit which would have accrued to them if they had not been suspended or discharged. One of the benefits which they shall not lose is pay for the period of suspension or discharge which shall be paid to them at the end of the next complete pay period following their reinstatement.
- 7.10 Where the Employer or an Employer representative intends to meet with an employee for the purpose of discussing impending disciplinary action as per Article 7.02, the employee shall be given reasonable notice of such meeting in order that they may have the opportunity to invite a Union representative to attend such meeting.

**ARTICLE 8 - STRIKES & LOCKOUTS FORBIDDEN**

8.01 The Union and the Employer agree that no lockout or strike will occur during the term of this Agreement for any reason whatsoever.

**ARTICLE 9 - HOURS OF WORK**

9.01 A regular work week shall consist of five (5) regular workdays, Monday to Friday inclusive. A workday shall consist of eight (8) hours work performed between the hours of 7:30 AM and 4:00 PM. Employees will be allowed a one-half (1/2) hour lunch period each day from 12:00 PM (noon) to 12:30 PM. Employees are entitled to one (1) fifteen (15) minute break each day between the hours of 9:00 am and 10:00 am. This shall apply to all employees not on a pre-determined shift, or exceptions as detailed below in 9.01 (a) through 9.01 (d).

**(a) Wastewater/Water Treatment Plant Operators:**

The regular working schedule for Wastewater/Water Treatment Plant Operators assigned to the Wastewater/Water Treatment Plant(s) shall consist of ten (10) working days during a two (2) week period with work to be performed between the hours of 7:30 am and 4:00 pm. These employees will be allowed a one-half (½) hour lunch period each day from 12 noon to 12:30 pm. On Saturdays, Sundays and statutory holidays, the Operators on duty will be required to complete an assigned list of necessary daily duties associated with the Wastewater/Water Treatment Plant(s) and the Wastewater/water systems. Upon completion of these duties, the work day will be deemed to be completed provided no emergency requires attention by the Operators during normal working hours.

**(b) Service Technicians:**

The regular working schedule for Service Technicians assigned to the Transit garage shall consist of a rotating work schedule of five (5) consecutive working days between Monday and Saturday with work to be performed between the hours of 5:30 am and 4:30 pm.

**(c) Service Workers:**

The regular working schedule for Service Workers assigned to the Transit Garage shall be eighty (80) hours over a two (2) week period, however the hours worked in each calendar week shall not be greater than forty-eight (48) hours Monday through Saturday between the hours of **5:30 am to 1:00 am and Sunday between the hours of 7:30 am to 7:30 pm.**

(d) **Winter Night Employees:**

The regular working schedule for designated **Winter Night Employees** assigned to Roadway Operations shall be seven (7) consecutive working days on duty, and seven (7) consecutive working days off duty, consisting of ten (10) hours each working day over a 24 hour period as determined prior to the Winter season. Any changes to the schedule will require 7 days notice, or will be mutually agreed upon between the employee and the employer.

9.02 **OVERTIME:**

All time worked during a regular work week shall be paid for at the standard rate. All time worked in excess of eight (8) hours during Monday to Friday inclusive and on Saturday shall be paid for at overtime rate "A". All time worked on Sunday and Christmas Day shall be paid at overtime rate "B" with exceptions as detailed below in 9.02 (a) to 9.02 (d)

- (a) **Employees** on shift work whose regular work day falls on a statutory holiday (except Christmas Day) shall be paid for at overtime rate "A".
- (b) **Employees** who are regularly schedule to work shall be paid at the standard rate for time worked on **statutory or proclaimed holidays** in addition to the employee's holiday pay.
- (c) **Employees** required to work on their second day of rest, or on Christmas day, shall be paid at overtime rate "B" for those hours worked. All other overtime is paid at overtime Rate "A".
- (d) For employees on a shift requiring seven (7) days work in a row, the second day (2) of rest after the end of the shift and the fifth (5<sup>th</sup>) day of rest at the end of the shift shall be paid at overtime rate "B" for those hours worked. All other overtime is paid at overtime rate "A".

9.03 Overtime shall be compensated either in pay or compensating time off at the same rate, with time off in lieu of overtime pay to be taken at a time determined by mutual agreement between the employee and the Employer. If mutual agreement is not possible by year end, then the overtime rate shall be paid before the end of the calendar year. If the number of employees who can be off work is limited, those scheduled for regular vacation shall take preference over those desiring compensatory time off.

9.04 **Employees** who are required to work on shifts shall be given a minimum of one (1) week notice prior to the implementation of a shift, unless the parties mutually agree upon a shorter time. Shifts will be at least 5 consecutive days with the same starting and completion times for each day in that five (5) day period. A notice of (1) week will be given prior to ending the shift. **Employees** who are required to work in shifts other than those identified in

Article 9.01 shall be paid (8) hours pay at the standard rate for seven (7) hours work, and at overtime rate "A" for time worked in excess of seven (7) hours.

Employees who are required to work on a shift schedule will be paid at the overtime rate "A" for the 1<sup>st</sup> Day of Rest and overtime rate "B" for the 2<sup>nd</sup> Day of Rest.

9.05 The work schedule for Wastewater/Water Treatment Plant Operators assigned to the Water Treatment Plant(s) will be established by the Employer to effectively meet operational requirements. Should changes in the schedule be required, the parties will meet to discuss alternatives prior to the implementation of any change. Four weeks' notice will be given prior to any changes in the basic work schedule. To accommodate vacation schedules or other foreseeable necessary changes, a minimum of two weeks' notice will be provided. In cases of emergency, changes may be made without notice. Notwithstanding the foregoing, the Parties agree that effective not later than 1998 April 01, the work schedule for Operators assigned to the Water Treatment Plant(s) shall provide for not less than four (4) Operators.

9.06 STANDBY:

(a) An employee required to be on standby overnight during their regular work schedule will receive two (2) hours pay at straight time rate for each night **they are** on standby. An employee on standby on the weekend or a holiday, not on **their** regular work schedule, will receive eight (8) hours pay for each calendar day or a part thereof that **they are** on standby. An employee called out for duty while on standby shall be paid in accordance with Article 9.06(b).

(b) Notwithstanding 9.06 (a), Operators assigned to the Water Treatment Plant(s) who are required to be on standby overnight, will receive three (3) hours pay at straight time for each night on standby.

9.07 An employee called out to work before or after a regular work day shall be paid for a minimum of two (2) hours at the overtime rate. Time worked in excess of two (2) hours as a result of a call back shall be compensated in accordance with the overtime rate. However, if an employee works continuously with **their** shift, either after a normal quitting time or before normal starting time, he shall be paid at overtime rate "A" for such extra time and this shall not be considered as callout.

9.08 Notwithstanding Article 9.01 above, the parties may agree to different daily starting and completion times, and a shorter lunch break.

9.09 The operation of 9.08 shall not affect the total hours in a regular workday or work week as established by this Article.

- 9.10 Where possible, bargaining unit personnel will be used to cover overtime.
- 9.11 An employee required to work overtime continuous to **their** required hours, for a period in excess of three (3) hours, shall be provided a satisfactory meal of **\$20.00** with an adequate break with pay.
- 9.12 For permanent employees, overtime rate "A" shall be 1.5625 times the standard rate and overtime rate "B" shall be 2.0833 times the standard rate.
- For casual employees, overtime rate "A" and "B" shall be 1.5 times and 2.0 times the standard rate respectively.

## ARTICLE 10 - HOLIDAYS

- 10.01 All permanent employees shall receive one (1) day's paid leave for each of the following holidays each year:

New Year's Day	Labour Day
Family Day	<b>Truth &amp; Reconciliation Day</b>
Good Friday	Thanksgiving Day
Easter Monday	Remembrance Day
Victoria Day	Christmas Day
Canada Day	Boxing Day
New Brunswick Day	

and all other days proclaimed as holidays in Canada, the Province of New Brunswick, or the City of Fredericton.

- 10.02 Casual employees shall be paid the standard rate of pay for the holidays recognized in Article 10.01, provided such employees have been employed for fifteen (15) continuous working days prior to the holiday.
- 10.03 In order to qualify in 10.02 above for holiday pay, an employee must have worked on the scheduled workday prior to the holiday, except if on approved leave of absence.
- 10.04 All employees shall be entitled to time off with pay from 12:00 noon on the last working day prior to Christmas Day provided that weather conditions and the requirements of the public service permit stoppage of work. Employees required to work shall be paid at overtime rate "A" for such time worked. Each employee, unless on vacation, must report back at 12:00 noon to the work centre from which they were dispatched that morning. Failure to do so will result in non-payment for the aforementioned period.
- 10.05 If a holiday falls on an employee's scheduled day off, they shall be given an alternate day off with pay.

**ARTICLE 11 - WAGES**

- 11.01 The rate of pay for employees shall be in accordance with the rates set forth in Schedule "A" attached, which forms part of this Agreement.
- 11.02 The rate of pay for any new position not covered by Schedule "A" which may be established during the life of the Agreement shall be subject to negotiations between the City and the Union. If the parties are unable to agree as to the rate of pay for the job in question, such dispute shall be submitted to negotiations and binding arbitration, with the new rate of pay becoming retroactive to the time the position was first filled by the Employer.
- 11.03 **Annual increases will be based on the New Brunswick Consumer Price Index - All Items Scale and calculated by averaging the annual changes by month to CPI over a twelve-month period ending in April the previous year. Increases for the following years are as follows:**
- 2024 – 6.83 percent**
  - 2025 – 2.68 percent**
  - 2026 – Based on NB CPI formula as stated above**
  - 2027 – Based on NB CPI formula as stated above**

**ARTICLE 12 – WORKERS' COMPENSATION**

- 12.01 When a permanent employee or a casual with recall is off work because of an occupational injury or illness resulting from their employment with the City of Fredericton and which is accepted as compensable by Worksafe NB, the Employer will supplement the Worksafe NB benefit to the extent permitted without offsetting any benefit payable by Worksafe NB and subject to the Revenue Canada Worksafe NB award rules. Any such supplemental payment will be further subject to the provision that it shall not increase the employee's net take-home pay above their regular pre-disability amount, recognizing that Worksafe NB benefits are not subject to Income Tax.
- 12.02 An employee receiving Workers' Compensation payments, in respect of an injury or occupational illness received in the employment of the Employer, will have their benefit plans (including Superannuation) maintained, not a BSA payment, in effect until such time as Worksafe NB determine that the employee is permanently disabled from their occupation. The employee's benefits will then be administered in accordance with Article 24.10.
- 12.03 The Employer will advance to the employee, subject to agreement by the employee to fully reimburse the Employer, an amount equal to the Worksafe NB award that the employee would be entitled to if the claim is accepted, and further subject to Revenue Canada Worksafe NB award rules. The Employer will not advance payments after Worksafe NB places the employee on long-term disability benefits. If the claim is not accepted by Worksafe NB at first

instance, the advance will not be adjusted or recovered until any appeals are concluded.

- 12.04 The absence of an employee who is receiving compensation benefits under the *Workers' Compensation Act* shall not be charged against the employee's sick leave or vacation subject to Article 12.05.
- 12.05 When an employee receives Workers' Compensation benefits during the year the Employer will not be required to compensate that employee, for more than 52 weeks in any year, including the Workers' Compensation benefits.
- 12.06 The Employer agrees to pay the employee their regular wages for the balance of the day of the accident and to pay "WC Leave" for up to an additional twenty-four (24) hours immediately following the day of the accident, for scheduled time lost due to the injury. Should the employee be off work beyond this time, the next twenty-four (24) hours of absence from work will be without pay, after which the employee will be eligible for WC loss of earnings benefits. Should the accident not be accepted as compensable by Worksafe NB then any time taken as "WC Leave" will be charged against the employee's sick leave.
- 12.07 A casual employee who does not have recall status will receive any "loss of earnings" payments directly from Worksafe NB.

### **ARTICLE 13 - UNION SECURITY**

- 13.01 As a condition of employment each employee shall have a sum equivalent to the Union dues deducted from their wages to be transmitted by the Employer to the Secretary-Treasurer of the Union. The employer will indicate the annual amount of union dues paid by a member on their T4. The Employer shall forward with the Union dues on a monthly basis the names of the employees, their classification code, hourly rate, and dues paid.
- 13.02 The Union shall advise the City of any change in Union dues.
- 13.03 The Employer recognizes that the Union Executive and Shop Stewards are employed full time by the Employer and that they will not leave their work during working hours to perform union duties without the permission of their Supervisor, such permission not to be unreasonably withheld.
- 13.04 The Employer and the Union shall acquaint new employees with the fact that a Collective Agreement is in effect.
- 13.05 In the case where an employee is away from work on approved leave of absence for Union business during working hours, regular wages shall continue to be paid to such an employee with the Union being billed by the City for direct payroll costs.

- 13.06 The Employer shall prepare seniority lists for permanent and casual employees and shall make these lists available to the employees in the bargaining unit and the Union during February of each year. The seniority lists shall include employees' name, classification, division, date of commencement, and seniority days.
- 13.07 No Other Agreement - No employee shall be required or permitted to make a written or verbal agreement with the Employer or their representatives which may conflict with the terms of this Collective Agreement.
- 13.08 The parties agree that Federal or Provincial Government funded work programs are beneficial to the citizens of Fredericton and helpful to those individuals employed on these projects. Work on such projects will not commence until the parties have mutually agreed in writing. This provision will not apply to individuals who are placed with the City for unpaid work experience.

#### **ARTICLE 14 - BULLETIN BOARDS**

- 14.01 The Employer shall provide bulletin boards which shall be placed so that all employees will have access to them and upon which the Union shall have the right to post notices of meetings and such other notices as may be of interest to the employees and which are not controversial in nature.
- 14.02 Copies of Council resolutions establishing policy related to the working conditions of employees shall be forwarded to the Union Executive.

#### **ARTICLE 15 - SAFETY & HEALTH**

- 15.01 The Union and the Employer shall cooperate to ensure that maximum safety precautions are undertaken and that dangerous and unsafe conditions which are found are eliminated and shall observe the provisions of the *Occupational Health & Safety Act* and Regulations.
- 15.02 The necessary tools, safety equipment and protective clothing shall be available when needed on unsanitary or dangerous jobs.

#### **ARTICLE 16 - SICK LEAVE**

- 16.01 This article applies to permanent employees.
- 16.02 Approved sick leave with pay will be granted for absences due to illness up to the duration of the Long Term Disability Plan qualifying period.
- 16.03 The Employer reserves the right to investigate any illness for which sick leave is being claimed.

- 16.04 In any case of absence due to sickness or accident the matter must be verbally reported as soon as possible prior to the beginning of the shift or while working the shift to the supervisor or manager of the affected department or unit.
- 16.05 The parties agree to form a committee consisting of two employee representatives as elected or appointed by the Union and two employer representatives designated by the Employer to implement an attendance management program, and to review absence statistics and interview employees whose record of absence is deemed to warrant such action.
- 16.06 An annual Wellness Award will be provided to employees as follows:  
  
0 to 1 day sick leave used per calendar year - 2 days leave or pay  
2 to 3 days sick leave used per calendar year - 1 day leave or pay  
  
Wellness leave is subject to mutual agreement.

**ARTICLE 17 - CASUAL EMPLOYEES**

- 17.01 A Casual Employee shall be paid 1.5 percent of gross wages earned during their employment in lieu of sick leave benefits.
- 17.02 A Casual Employee shall be evaluated in accordance with an evaluation form agreed to by the parties after one month of service and prior to the completion of two months of service. In addition, upon any layoff, a similar evaluation will be performed.
- 17.03 Refusal by the employer to re-engage a casual employee who has attained twelve months of service shall be on the basis of unsatisfactory performance as documented in the evaluation process described in Article 17.02.
- 17.04 Casual employees who have attained twelve (12) months of service shall have access to the grievance procedure as described in Article 5, except with regard to the refusal by the employer to re-employ the casual employee as described in Article 17.03.
- 17.05 The Employer shall notify all casual employees who are to be laid off ten (10) working days prior to the effective date of layoff. If the employee has not had the opportunity to work the ten (10) working days then they shall receive payment for any such days not worked.
- 17.06 Casual Employees who have been laid off for a period in excess of two (2) years, or who have withdrawn Employee Contributions to the City of Fredericton Shared Risk Plan, lose any status acquired under the terms of this Agreement.

**ARTICLE 18 - PROMOTIONS**

- 18.01 It is the policy of the Employer to provide equal opportunity for promotion to all employees of the Department and to encourage career development and promotional opportunities for such employees. The Employer agrees to develop and maintain an on-the-job training program and shall encourage all employees to participate in such a program. The parties agree that for the purposes of this section, assignment to a training program or reclassification upon successful completion of such a program does not constitute the filling of a vacancy as provided for in Article 18.02. The Labour-Management Committee shall monitor the operation of this program.
- 18.02 When a vacancy occurs or a new position is created, the Employer shall post notices of the position on the appropriate bulletin boards for at least ten (10) working days for the information of interested candidates, and such notice shall be forwarded to the Union Executive.
- 18.03 Notices referred to in 18.02 shall set forth the wages and salary rate or range, the nature of the position, the hours of work, and the required knowledge or education or equivalency in experience and other desired qualifications.
- 18.04 It shall be the policy of the City to promote the best employee from among applicants for a position and in assessing applicants for senior positions, consideration shall be given to the employee's departmental record, education, experience, seniority, personal suitability and, where appropriate, the results of written and oral examinations.
- 18.05 Where possible, vacancies shall be filled from within the department in accordance with the criteria outlined in Article 18.04.
- 18.06 An employee selected for promotion shall serve a six (6) month trial period in the higher position. If the employee proves unsatisfactory in the higher position during the trial period, or if the employee finds they are unable to perform the duties of the new position, they shall be returned to their former position at the salary or wage level of that former position and without loss of seniority.
- 18.07 No outside advertisement for any vacancy shall be placed until the applications of current employees have been fully processed.
- 18.08 Where an employee is required to perform the duties of a lower classification for reasons other than disciplinary action, or at the employee's written request, they shall be paid a rate not less than their present rate.
- 18.09 When a permanent employee is assigned the distinguishing duties of a higher paid classification, within the bargaining unit, for a minimum period of one work week, they shall receive the pay for the higher classification for the entire period of time so worked.

**ARTICLE 19 - LEAVE OF ABSENCE**

- 19.01 Except as provided in 19.06 and 19.07, this article applies to permanent employees and casual employees with twelve (12) months of service.
- 19.02 The Employer will consider any reasonable request for leave of absence with or without pay. The leave may be with or without pay or benefits. When the leave is without pay the employee is not entitled to receive a BSA or salary.
- 19.03 Subject to the provisions of the City of Fredericton Shared Risk Plan, an employee may, upon returning to work, accrue credited service for a City of Fredericton approved leave of absence, provided that the employee pays both the employer and employee shares of the required pension contributions to the City of Fredericton Shared Risk Plan, within one year of returning to work.
- 19.04 Leave of absence without pay and without loss of seniority may be granted upon request to the Employer, to employees elected or appointed to represent the Union at Union conventions or seminars. Such accumulative time shall not exceed a total of twenty-five (25) working days in any calendar year.
- 19.05 (a) An employee who is absent from work due to the death and funeral of a member of their immediate family verbally requests leave from their Manager. They are granted leave with pay up to a maximum of five (5) days for each such death and funeral.
- (b) An employee who is absent from work due to the death and funeral of a member of their extended family verbally requests leave from their Manager. They are granted leave with pay for up to a maximum of three (3) days for each such death and funeral.
- 19.06 Employees may be granted up to three (3) days leave of absence without loss of pay in the event of being left homeless through fire, flood or any act of God.
- 19.07 The Employer shall grant a leave of absence with pay to any employee who is required to serve as a juror or court witness. In order to obtain such leave of absence, the employee shall present proof of service of summons documents.
- 19.08** Permanent employees will be granted up to three (3) "family emergency days" per year for the immediate or temporary care of a family member.
- 19.09 Compassionate Care Leave – A leave without pay and BSA for employees to be away from work in order to provide care or support to their mother, father, child, spouse or common law partner who is gravely ill with a significant risk of death may be approved by the employee's Manager. The request for leave may be verbal or in writing.

The City will maintain the premiums for City of Fredericton benefit plans in place at the start of the leave (health, dental, AD&D, long term disability, and all life insurances) and including pension for the duration of the leave. The amount of leave granted is in accordance with the Human Resource Development Canada (HRDC) guidelines for compassionate care leave. The City of Fredericton will maintain an EI SUB plan to supplement the compassionate care leave benefits received from HRDC by eligible employees.

- 19.10** (a) Notwithstanding the provisions of the *Employment Standards Act* with respect to maternity leave, the parties agree that the following provisions shall apply:

Maternity Leave is a period of leave without pay available to **any pregnant** employee who is the natural parent of a newborn child. This leave may commence at any time within eleven (11) weeks before the specified date of delivery to the day of actual delivery.

- (b) Maternity leave may be for a term of up to seventeen (17) weeks. An employee, entitled to maternity leave, will be required to complete a **one** week waiting period before maternity leave benefits become available under the *Employment Insurance Act*. Providing that there is a Supplemental Unemployment Benefit (SUB) program in place, benefits will be available to the employee during this **one** week waiting period and for a further period of up to **sixteen (16)** weeks. The employee must provide the Employer with proof of receipt of EI benefits to be eligible to receive the benefits of the SUB after the first two weeks of benefit.
- (c) An employee shall notify **their** Department Head at least **four (4)** months prior to **their** expected delivery date.
- (d) Premiums for mandatory benefits – Health, Dental, Long Term Disability, Accident Death and Dismemberment and optional life insurance (excluding City of Fredericton Shared Risk Plan) shall be paid by the Employer, on **behalf** of the employee, during the period of maternity leave. No Benefit Spending Allowance (BSA) will be paid during the maternity leave period.
- (e) An employee shall not accumulate vacation while on maternity or parental leave but shall accumulate seniority for such leave. An employee on maternity leave may accrue pensionable service for such leave, provided arrangements are made by the employee to pay both shares of the required pension contributions within one year of return to work.

- (f) At least twenty (20) working days prior to the scheduled date for return to duty, the employee shall notify the Employer of **their** intention regarding return.
- (g) On return to duty after a period of maternity leave, the employee shall be placed in the **position they** held prior to going on maternity leave, with the appropriate wage rate and benefits.
- (h) Should an employee not return to work after a period of maternity leave, parental leave and any approved extension thereof, **they** will be deemed to have terminated **their** employment. In such cases, **they** will be required to reimburse the Employer for the full amount of benefit premiums paid on **their** behalf during such leave period.

- 19.11
- (a) **Child Care Leave** is a period of leave without pay of up to 62 consecutive weeks, to which an employee is entitled under the provisions of the *NB Employment Standards Act* and the *Employment Insurance Act*, upon the birth or adoption of a child. It is recognized that there may be very little notice provided to the employee by the adoption agency; however, it is expected that the employee will notify the Employer that application to adopt has been made and of their intention to take **Child Care leave**.
  - (b) On return to duty after a period of **Child Care leave**, the employee shall be placed in the position that they held prior to going on **Child Care leave**, with the appropriate wage rate and benefits.
  - (c) The Employer will continue to pay the premiums for mandatory benefits - Health, Dental, Long Term Disability, Accidental Death and Dismemberment and optional life insurance (excluding City of Fredericton Shared Risk Plan) for the first 10 weeks that an employee is on **Child Care leave**. The employee may make arrangements to continue to pay these premiums for the balance of any period of parental leave, subject to the approval of the Employer and the benefit carrier. No BSA will be paid during the **Child Care leave** period.
  - (d) An employee shall not accumulate vacation while on **Child Care leave** but shall accumulate seniority for such leave.

## ARTICLE 20 - VACATIONS

- 20.01 The annual vacation allotment will be determined using the employee's anniversary date and the following table:

For the calendar year in which the employee will complete their 1st year of service, the vacation entitlement will be:

10 days, available on January 1<sup>st</sup> of that calendar year

For the calendar year in which the employee will complete their 2nd year of service, the vacation entitlement will be:  
15 days, available on January 1<sup>st</sup> of that calendar year

For the calendar year in which the employee will complete their 9<sup>th</sup> year of service, their vacation entitlement will be:  
20 days, available on January 1<sup>st</sup> of that calendar year

For the calendar year in which the employee will complete their 17th year of service, their vacation entitlement will be:  
25 days, available on January 1<sup>st</sup> of that calendar year

For the calendar year in which the employee will complete their 25<sup>th</sup> year of service, their vacation entitlement will be:  
30 days, available on January 1<sup>st</sup> of that calendar year.

- 20.02 Vacations shall be scheduled at a time approved by the employee's Department Head. In approving the vacation period of an employee the Department Head shall, as far as reasonably possible, give effect to the wishes of employees having greater seniority. Ten (10) working days of an employee's vacation may be scheduled between June 1 and August 30. The selection of the employee and the approval of the ten (10) day period shall be subject to the requirements of public service and seniority of the employee. Remaining vacation earned by employees shall be taken during the remainder of the year at a time mutually agreeable to the employee and their Department Head. Nothing in this Article shall prevent an employee, by mutual consent with their Department Head, from taking any accrued vacation at any time of the year.
- 20.03 When a statutory holiday falls within the vacation period of an employee, that holiday may be taken the next working day immediately following the vacation period, or may be taken at another time mutually agreed between the employee and Employer.
- 20.04 Vacation periods shall not be cumulative from year to year except by mutual agreement of the parties to this Agreement.
- 20.05 Vacation pay shall be paid on the pay day preceding the employee's vacation period upon the request of the employee one full week prior to such pay day.
- 20.06 Casual employees shall receive vacation pay as per the *Employment Standards Act*, and shall receive such payment biweekly, in addition to their regular pay.
- 20.07 If an employee should become ill while on annual vacation, such employee may use sick leave rather than lose a portion of their vacation. In such cases where sick leave is claimed, the employee must notify their supervisor or manager at the time of illness; and, upon returning to work,

the employee must provide the Employer with an Attending Physician's Statement covering the period of illness.

## ARTICLE 21 - CLOTHING

21.01 (a) The Employer shall provide permanent employees, with the exception of Service Technicians, with one (1) coverall, one (1) rainsuit, and one (1) pair of rubber boots as required. Service Technicians shall be provided with coveralls as required. Employees will be required to exchange the old issue for a new issue.

(b) The first issue for new employees shall be two (2) pairs of coveralls.

21.02 Water Treatment Plant Operators assigned to the water treatment plant(s) and Meter Technicians shall be issued in addition to items described in 21.01 above, each year one uniform to consist of:

- one (1) spring or winter jacket
- two (2) pairs of trousers
- four (4) shirts

21.03 Clothing shall be union made when practical.

21.04 All permanent employees required to wear safety footwear will be given an allowance as follows:

**\$235.00 effective January 2024, \$241.30 effective January 2025 and a NB CPI Increase for years 2026, 2027 calculated as per Article 1.03** for the purpose of purchasing such footwear. The allowance shall be paid by the first payday of April each year. Employees shall wear safety footwear which complies with standards established by the Workplace Safety Committee.

## ARTICLE 22 - BENEFITS

22.01 The Employer agrees to provide a pensionable Benefit Spending Account (BSA) for each permanent full-time employee. The amount will be in accordance with Schedule "B". The BSA is to be used to purchase the mandatory benefits listed below and other benefits as directed by the employee in conformity with the provisions of this article.

22.02 Mandatory benefits shall be purchased for each employee as follows:

(a) Group Life Insurance in the amount of \$40,000.

(b) Accidental Death and Dismemberment Insurance in the amount of \$140,000.

- (c) Long Term Disability Insurance in the amount of 73 percent of the employee's basic salary.
- 22.03 The Employer agrees to maintain in effect a Group Health Plan (GHP) equivalent to the GHP in effect upon signing of this Agreement. Participation in the GHP shall be mandatory for all eligible employees in accordance with the provisions of the GHP. Coverage provisions of the GHP may only be changed by mutual agreement of the parties.
- 22.04 The Employer agrees to maintain in effect a Group Dental Plan (GDP) equivalent to the GDP in effect upon signing of this Agreement. Participation in the GDP shall be mandatory for all eligible employees in accordance with the provisions of the GDP. Coverage provisions of the GDP may only be changed by mutual agreement of the parties.
- 22.05 The Employer agrees to make available a Health Services Spending Account (HSSA) for each employee who so directs and to deposit into the HSSA an amount from the BSA as directed by the employee up to the balance in the BSA after mandatory benefit premiums are paid.
- 22.06 The Employer agrees to maintain in effect a Group Registered Retirement Savings Plan (GRRSP) available to employees through payroll deduction. Employee participation in GRRSP is voluntary.
- 22.07 Any balance in the BSA, that the employee has not directed to purchase benefits, will be paid to the employee as a taxable addition to their regular pay.
- 22.08 A position vacated by an employee receiving Long-Term Disability benefits will not be filled on a permanent basis until the employee is declared totally disabled or two years have elapsed, whichever occurs first.
- 22.09 While an employee is eligible to receive Long-Term Disability benefits, the Employer will pay the required premiums to maintain in effect the employee's pre-disability, mandatory benefits. The Employer will also pay both shares of the required City of Fredericton Shared Risk Plan while the employee is eligible for LTD benefits and until the employee qualifies for an unreduced pension under the provisions of 22.11.
- 22.10 An employee receiving Long-Term Disability benefits, who has accrued at least 25 years of pensionable service and who becomes eligible for an unreduced pension under the provisions of the City of Fredericton Shared Risk Plan, shall be required to apply for such pension. Payments from the City of Fredericton Shared Risk Plan will directly offset any benefit payments from the Long-Term Disability Plan.

Employees will not accumulate vacation while in receipt of Long-Term Disability benefits, but employees will retain their seniority rights until they

are declared totally disabled or two years have elapsed, whichever occurs first.

- 22.11 Nothing in this Article shall be construed as limiting the Employer in its choice of insurers under this article. However, the Employer agrees that no change to the terms and conditions of the Long-Term Disability Plan or to the carrier of record shall be made without the mutual consent of the parties.

**Benefits for Eligible Casuals**

- 22.12 The Employer agrees to pay for each employee up to \$6.00 bi-weekly toward the premium cost of a Group Life Insurance Plan that provides coverage of \$40,000 for all eligible casuals.
- 22.13 The Employer agrees to pay for each employee up to \$2.00 bi-weekly toward the premium cost of a \$140,000 Accidental Death and Dismemberment and Loss of Use Group Insurance Policy, in the existing coverage format, for all eligible casuals.
- 22.14 The Employer agrees to pay for each employee \$15.00 bi-weekly for single coverage or \$42.00 bi-weekly for family coverage toward the premium cost of a Group Health Plan (GHP) and the employees agree to pay the balance of the premium cost of the GHP. Coverage equivalent to the GHP in effect upon signing of this Agreement will be maintained unless changed by mutual agreement.
- 22.15 The Employer agrees to pay for each employee \$3.00 bi-weekly for single coverage or \$10.00 bi-weekly for family coverage toward the premium cost of a Group Dental Plan (GDP) and the employees agree to pay the balance of the premium cost of the GDP. Coverage equivalent to the GDP in effect upon signing of this Agreement will be maintained unless changed by mutual agreement.
- 22.16 Existing eligible Casual employees have the option of selecting Benefit Plan A or Benefit Plan B at the beginning of their employment in 2006.
- 22.17 Casual employees who become eligible for benefits will have the option of selecting Benefit Plan A or Benefit Plan B at the time that they become eligible.

**ARTICLE 23 - PENSION**

- 23.01 Employees are subject to the provisions of, and are entitled to the benefits under the City of Fredericton Shared Risk Plan, the provisions of which shall prevail over any provisions in this Agreement in conflict therewith.

**ARTICLE 24 - RETIREMENT ALLOWANCE**

- 24.01 When a permanent employee having continuous service of five (5) years or more retires due to disability, death, age, or is laid off by the Employer, the Employer shall pay to such employee or their beneficiary a retirement allowance equal to one (1) month's pay plus the Benefit Spending Allowance (BSA) for each five (5) years of service or a fraction thereof, but not exceeding six (6) months, at the employee's regular rate of pay plus the BSA on retirement.
- 24.02 At the option of the employee, the retirement allowance may be taken either in the form of retirement leave or through a lump sum payment upon retirement.
- 24.03 Where an employee retires due to disability, death or age, the retirement allowance shall be paid in a lump sum upon retirement or retirement leave, or at the employee's request, the lump sum can be deferred to the year following their term of employment.

**ARTICLE 25 - JOINT CONSULTATION**

- 25.01 The Union and the Employer acknowledge the mutual benefits to be derived from joint consultation and hereby approve the establishment of a Labour-Management Committee within thirty (30) days of the signing of this Agreement.
- 25.02 The Committee shall consist of three (3) members appointed by the Union and three (3) members appointed by the Employer, including the President of the Union and the Department Head who shall sit on the committee as ex-officio members.
- 25.03 The Committee shall meet no less than once per month at a regular time and day to be established by the Committee.
- 25.04 The Committee shall function in an advisory capacity only and shall not have the power to alter, amend, add to or modify the terms of this Agreement.

**ARTICLE 26 - DRIVER QUALIFICATIONS**

- 26.01 An employee who loses their driving privileges for reasons other than outlined in 26.02 shall revert to a classification and pay rate in line with a job they are capable of performing, at a pay rate of not less than Permanent Labourer, and they shall be reinstated to their previous classification once their driving privileges are reinstated.
- 26.02 An employee who loses their driving privileges, after the signing of this Agreement, for an infraction which carries an automatic ten (10) point penalty under the *Motor Vehicle Act*, shall revert to the Permanent Labourer

classification at a pay rate equivalent to that established in this Agreement for Casual Labourer, notwithstanding that they shall be reinstated to their previous classification once their driving privileges are reinstated.

**The employer will determine whether alternate employment, for which the Service Worker is qualified, is available. If none is available, the Service Worker shall go on a leave of absence without pay until such time as their driver's license is reinstated.**

In cases where driving privileges are lost a second time for DUI, this will be cause for the employer to take further action up to and including termination of employment.

## **ARTICLE 27 - LAYOFF AND RECALL**

- 27.01 This article applies to permanent employees.
- 27.02 Role of Seniority in Layoff - Both parties agree that job security shall increase in proportion to length of service. Therefore, in the event of a layoff, the bargaining unit wide seniority on a classification basis shall prevail.
- 27.03 Recall Procedures - Employees who have been laid off shall be recalled in order of seniority by classification.
- 27.04 **No New Employees** - No new employees shall be hired until those laid off have been given an opportunity of recall. Recall privileges do not apply if an employee has been laid off for a period in excess of two (2) years, or if an employee has withdrawn employee contributions to the City of Fredericton Shared Risk Plan.
- 27.05 Advance Notice of Layoff - The Employer shall notify employees who are to be laid off ten (10) working days prior to the effective day of layoff. If the employee has not had the opportunity to work the ten (10) working days then they shall receive payment for any such days not worked.
- 27.06 Grievances on Layoffs and Recalls - Grievances concerning layoffs and recalls shall be initiated at Step Two of the Grievance Procedure.
- 27.07** A laid off employee may claim the job of an employee with less seniority in a lower classification provided **they are** prepared to move to the lower pay of that job, and is capable of fully performing the work of the lower classification.
- 27.08 A permanent employee who is to be laid off shall be provided an additional week's notice for each five (5) years of service.

**ARTICLE 28 - JOB SECURITY**

- 28.01 Permanent employees shall not be laid off or have a reduction in regular working hours as a result of the Employer contracting out its service.
- 28.02 When the employer determines, work to be done on over time, that work will be assigned to bargaining unit employees. However, the employer may supplement the employees in performing such work with contractors.

**ARTICLE 29 - RESIDENCY**

- 29.01 **Water Treatment Plant Operators are required to have their residence within 10 km from the Water Treatment Plants.**
- 29.02 For purposes of this Article, "residence" is defined as the normal place of residence for the majority of the year.

**ARTICLE 30 - HARASSMENT**

- 30.01 (a) **The Union and the Employer recognize and support the right of employees to work in an environment free from personal harassment. The Union recognizes and accepts that its members are to respect the provisions contained in the Employer's corporate policies and procedures regarding respectful workplace and the Employee Code of Conduct.**
- (b) **The Employer undertakes to deal with any employee engaging in harassment or other similar misconduct in accordance with COR-OP-163, Reporting, Resolving and Investigating Workplace Misconduct.**
- (c) **An employee may initiate a grievance under this clause at any step of the grievance procedure. Grievances under this clause will be handled with all possible confidentiality and dispatch.**
- 30.02 **DOMESTIC VIOLENCE, INTIMATE PARTNER VIOLENCE OR SEXUAL VIOLENCE LEAVE**

The Employer shall grant an employee, Domestic Violence, Intimate Violence or Sexual Violence Leave in accordance with the provisions and requirements as provided for under the New Brunswick Employment Standards Act.

In addition to the benefits provided in the Act, employees experiencing any of these situations will be able to apply for additional days of paid leave, as per City Policy COR-OP-105. Such leave will be at the discretion of the Employer.

**ARTICLE 31 - TECHNOLOGICAL CHANGE**

31.01 In the event that the Employer should introduce methods or machines which require new or greater skills than are possessed by employees under the present method of operation, such employees shall be given training and a reasonable opportunity to acquire the skills necessitated by the new methods of operation.

**ARTICLE 32 - DURATION OF AGREEMENT**

32.01 The Agreement shall come into force on **2024 January 01** and shall expire on **2027 December 31** provided, however, that where notice to bargain has been given by either party in accordance with Section 33 of the *Industrial Relations Act* with a view to the renewal or revision of the Agreement or the making of a new agreement, this Agreement shall continue in full force and effect until:

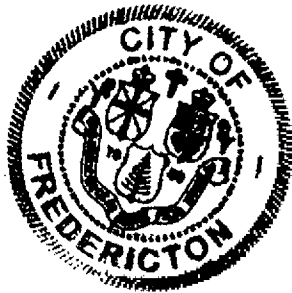
- (1) a renewal or revision of this Agreement or a new agreement is signed;  
or
- (2) a lawful strike or lockout occurs in accordance with the provisions of the *Industrial Relations Act*;

whichever occurs first.

IN WITNESS WHEREOF the City of Fredericton has hereunto affixed its corporate seal and caused these presents to be executed by its duly authorized officers and Fredericton Union of Civic Employees No. 508, has caused these presents to be executed by its duly authorized officers the 30<sup>th</sup> day of May, 2024.

SIGNED, SEALED AND DELIVERED

THE CITY OF FREDERICTON



Kate Rogers  
Kate Rogers  
Mayor

Amy Cronkhite  
Amy Cronkhite  
Assistant City Clerk

FREDERICTON UNION OF CIVIC  
EMPLOYEES LOCAL 508

Chester Hickey  
Chester Hickey  
President

Candice Millette  
WITNESS

Kevin Smallwood  
Kevin Smallwood  
Secretary

## **CLASSIFICATIONS**

### **CASUAL LABOURER I**

Must be fit and able to do manual work of all kinds and be suitable for training in the work of the Department.

### **CASUAL LABOURER II**

In addition to Casual Labourer I qualifications, must be able to meet the qualifications and perform duties of the Permanent Labourer Classification.

### **PERMANENT LABOURER**

Must have a combination of training and experience so as to be capable of performing routine work of the Department without continuous supervision.

### **SERVICE WORKER**

Must have a combination of training and experience so as to be capable of performing routine work of the Department without continuous supervision.

### **METER TECHNICIAN 1**

Must have a combination of training and experience so as to be capable of performing routine work of the Division without continuous supervision.

### **METER TECHNICIAN 2**

In addition to Meter Tech 1 qualifications, must be capable of performing all normal duties of the Division without supervision.

### **METER TECHNICIAN 3**

In addition to Meter Tech 2 qualifications, must be able to perform the many specialized duties of the Division with a high degree of proficiency.

### **STOCKKEEPER**

Must be capable of keeping custody and control of an inventory of parts and supplies and performing associated record keeping functions.

### **ASSISTANT FOREMAN**

Must have training and experience sufficient to lead and supervise a crew and perform most of the tasks associated with the work of the division.

### **EQUIPMENT OPERATOR 1**

Must have attained the status of Permanent Labourer. Must have a valid NB Class V Driver's License. Must be qualified and willing to operate a single axle 3 Ton Truck plus one other of the following pieces of equipment:

- Municipal Tractor c/w attachments (e.g. MT Trackless)
- Industrial Tractors c/w attachments
- Trailer Mounted Flusher

### **EQUIPMENT OPERATOR 2**

Must meet the requirements for Equipment Operator 1. Must have a valid NB Class V Driver's License. Must be qualified and willing to operate one of the following pieces of equipment:

- Tandem Truck (no attachments - Class III Driver's License required)
- Front End Loader (use without plow & wing attachments)
- Vacuum Truck
- Street Sweeper
- **Garbage Truck**

### **EQUIPMENT OPERATOR 3**

Must meet the requirements for Equipment Operator 2. Must hold a valid NB Class III Driver's License. Must be qualified and willing to operate a tandem truck with no attachments and one of the following:

- Tandem Truck c/w plow and wing
- Front End Loader c/w plow & wing or snow blower attachment
- Combination Sewer Truck
- Loader/Backhoe
- Grader with plow & wing for snow plowing
- **Groomer (pisten bully)**

### **EQUIPMENT OPERATOR 4**

Must meet the requirements for Operator 3. Must have a valid NB Class I Driver's License. Must be qualified and willing to operate one of the following pieces of equipment:

- Excavator (tracked)
- Excavator (wheeled)
- **Mini Excavator**

### EQUIPMENT OPERATOR 5

Must meet the requirements for Equipment Operator 3 or Equipment Operator 4. Must have a valid NB Class I Driver's License. Must be qualified and willing to operate one of the following groups:

- Grader (fine grading and snow plowing)
- Excavators (track and wheel and loader/backhoe)

### WASTEWATER / WATER TREATMENT PLANT OPERATOR I

Must be a graduate of a recognized Technology Program and be able to apply such education in performing the work of the Water and Sewer Division of the Department.

### WASTEWATER / WATER TREATMENT PLANT OPERATOR II

In addition to Wastewater / Water Treatment Plant Operator I qualifications, must be capable of performing all normal duties of the Division without supervision.

### WASTEWATER / WATER TREATMENT PLANT OPERATOR III

In addition to Wastewater / Water Treatment Plant Operator II qualifications, must be able to perform the many specialized duties of the Division with a high degree of proficiency.

### WASTEWATER / WATER TREATMENT PLANT OPERATOR IV/ASSISTANT FOREMAN

In addition to Wastewater / Water Treatment Plant Operator III qualifications, must have obtained experience and additional training in the water and wastewater field and **will perform Assistant Foreman duties.**

### WATER & SEWER SYSTEMS OPERATOR 1

In addition to Equipment Operator 3 qualifications, must be willing and able to lead a small crew, and able to perform the following with a high degree of proficiency as determined by the Manager of Water and Sewer:

- Water & Sewer Pipe Thawing Equipment
- Gate Valve Operating Equipment
- Tapping Sleeve & Valve
- Insertion Valve

### WATER & SEWER SYSTEMS OPERATOR 2

In addition to Water & Sewer Systems Operator 1 qualifications, must be willing and able to lead a large crew, and able to perform the following with a high degree of proficiency as determined by the Manager of Water and Sewer:

- Water & Sewer System Locates
- Water & Sewer Pipe Testing and new pipe flushing/sampling
- Uni-Directional Flushing
- Locate Water Distribution System Leaks With Specialized Equipment
- Hydrant Repair and Maintenance

#### FORESTRY/HORTICULTURAL TECHNICIAN I

Must be a graduate of a recognized Forestry/Horticultural program and be able to apply such education in performing the work of the Parks and Trees Division of the Department.

#### FORESTRY/HORTICULTURAL TECHNICIAN II

In addition to Forestry/Horticultural Technician I qualifications, must be capable of performing all normal duties of the Division without supervision.

#### FORESTRY/HORTICULTURAL TECHNICIAN III

In addition to Forestry/Horticultural Technician II qualifications, must be able to perform the many specialized duties of the Division with a high degree of proficiency.

#### FORESTRY/HORTICULTURAL TECHNICIAN IV/ASSISTANT FOREMAN

In addition to Forestry/Horticultural Technician III qualifications, must have obtained experience and additional training in the Forestry/Horticultural field and **will perform Assistant Foreman duties.**

#### ENGINEERING TECHNICIAN I

Must be a graduate of a recognized Engineering Technology program and be able to apply such education in performing the work of the Public Works Department.

#### ENGINEERING TECHNICIAN II

In addition to Engineering Technician I qualifications, must be capable of performing all normal duties of the assigned Division without supervision.

#### ENGINEERING TECHNICIAN III

In addition to Engineering Technician II qualifications, must be able to perform the many specialized duties of the Division with a high degree of proficiency.

#### ENGINEERING TECHNICIAN IV/ASSISTANT FOREMAN

In addition to Engineering Technician III qualifications, must have obtained experience and additional training in the Engineering field and **be willing and will perform Assistant Foreman duties.**

### SERVICE TECHNICIAN I

Must have Journeyman Certification as issued by the NB Department of Labour in one of the following trades: Heavy Equipment Repair; Motor Vehicle Repair (Automotive); Motor Vehicle Repair (Truck & Transport); Welding; Auto Body Repair; Small Equipment Repair; Carpentry. Must have primary set of hand tools.

### SERVICE TECHNICIAN II

In addition to Service Tech I requirements, must have specialized skills and the capability to perform other work of the Division without supervision. Must provide tools used in performing routine tasks.

### SERVICE TECHNICIAN III

In addition to Service Tech II requirements, must have training and experience sufficient to lead and supervise a crew and be required to do so by the Employer on a regular basis. **Service Technician must hold a minimum of two (2) license classifications.**

### SERVICE TECHNICIAN/ASSISTANT FOREMAN

In addition to Service Tech II requirements, must have training and experience sufficient to run/oversee the assigned shop. Must lead, supervise, mentor and coach a crew on a daily basis.

### ARBORIST I

Classification requires ISA Certification. Must be willing and able to lead a crew, operate small aerial lift and perform tree pruning and maintenance with a high degree of proficiency as determined by the Manager of Parks & Trees.

### ARBORIST II

Classification requires ISA Certification. Must be willing and able to lead a crew, operate large aerial lift, and perform full tree removal and maintenance with a high degree of proficiency as determined by the Manager of Parks & Trees.

508 Schedule A – Wages					
	2023	2024	2025	2026	2027
	Current	Effective	Effective	Effective	Effective
		2023 Dec 24	2024 Dec 20	2025 Dec 19	2026 Dec 18
		CPI	CPI	CPI TBD	CPI TBD
		6.83%	2.68%	0.00%	0.00%
CASUAL LABOURER I	17.51	20.30	20.30	20.30	20.30
CASUAL LABOURER II **	21.49	22.30	22.30	22.30	22.30
PERMANENT LABOURER	26.58	28.39	29.15	29.15	29.15
METER TECHNICIAN 1	27.85	29.75	30.55	30.55	30.55
METER TECHNICIAN 2	28.87	30.84	31.67	31.67	30.84
METER TECHNICIAN 3	29.89	31.93	32.78	32.78	32.78
STOCK-KEEPER	27.85	29.75	30.55	30.55	30.55
ASSIST FOREMAN	31.16	33.29	34.18	34.18	34.18
EQUIP. OP. 1	26.83	28.67	29.43	29.43	28.67
EQUIP. OP. 2	27.85	29.75	30.55	30.55	30.55
EQUIP. OP. 3	28.49	30.43	31.25	31.25	30.43
EQUIP. OP. 4	29.63	31.66	32.51	32.51	32.51
EQUIP. OP. 5	30.14	32.20	33.06	33.06	32.20
W/S Systems Operator I	29.07	31.05	31.89	31.89	31.89
W/S Systems Operator II	29.90	31.94	32.80	32.80	31.94
ARBORIST I	29.07	31.05	31.89	31.89	31.89
ARBORIST II	29.90	31.94	32.80	32.80	31.94
F&H/ENG TECH I	29.63	31.66	32.51	32.51	32.51
F&H/ENG TECH II	30.40	32.47	33.34	33.34	32.47
F&H/ENG TECH III	31.42	33.56	34.46	34.46	34.46
F&H/ENG TECH IV	33.20	35.46	36.42	36.42	35.46
SERVICE WORKER	28.11	30.03	30.83	30.83	30.83
SERVICE PERSON	27.34	29.21	29.99	29.99	29.21
SERVICE TECH I	30.40	32.47	33.34	33.34	33.34
SERVICE TECH II	32.18	34.38	35.30	35.30	34.38
SERVICE TECH III	33.20	35.46	36.42	36.42	36.42
SERVICE TECH/ASSISTANT FOREMAN	34.20	36.46	37.52	37.52	36.46
WASTE WATER/WATER TREAT. PLANT OP I	30.91	33.02	33.90	33.90	33.02
WASTE WATER/WATER TREAT. PLANT OP II	32.18	34.38	35.30	35.30	35.30
WASTE WATER/WATER TREAT. PLANT OP III	32.69	34.92	35.86	35.86	34.92
WASTE WATER/WATER TREAT. PLANT OP IV	33.20	35.46	36.42	36.42	36.42
** This rate is used to establish calc for new category					
BSA amounts	226.03	256.39	263.26	263.26	256.39
Boot Allowance	212.72	235.00	233.34	233.34	235.00
Union Dues	30.60	32.69	33.57	33.57	32.69

**Schedule B - Benefit Spending Allowance for Permanent Employees****Effective Date**

- |   |  |
|---|--|
| 1) Effective the first full pay following the signing of the Collective Agreement | \$256.39                               |
| 2) 2025 January 1   | \$263.26                               |
| 2026 January 1  | NB CPI calculated as per Article 11.03 |
| 2027 January 1  | NB CPI calculated as per Article 11.03 |

**Notes**

- 1.0 Service Technicians and Service Workers supplying tools and using such for the Employer's purposes will receive a tool allowance of **\$800.00** per year, **\$821.44 for January 1, 2025 and 2026, 2027 calculated as per Article 11.03**. The employee will have to provide receipts of purchase of any new tools before the tool allowance is paid. Receipts will be processed for payment monthly.
- 2.0 Casual employees hired to do work of a classification other than Labourer shall be qualified as per the job description and shall receive the rate of pay for such classification.

LETTER OF AGREEMENT - RE: APPRENTICESHIP PROGRAM  
CUPE Local 508 - City of Fredericton

The Parties agree that it would be mutually beneficial to establish an apprenticeship program for the classification of Service Technician. Apprentices will be trained in accordance with the provisions of the New Brunswick Apprenticeship and Occupational Certification Act for trades relevant to the Service Technician classifications.

An apprentice who has been **successful in attaining a full-time position** will be subject to the provisions of the CUPE Local 508 collective agreement except the following provisions:

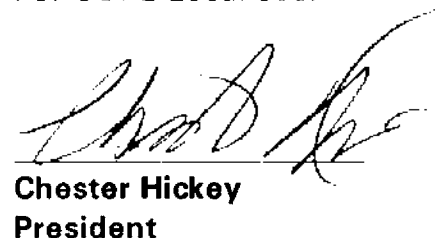
1. An Apprentice will be on probation for academic or performance related reasons until they have successfully completed their Occupational Certification. Should an apprentice fail to progress in accordance with the provisions of the program, their employment with the Employer may be terminated.
2. **The Employer will pay the normal tuition fees and purchase the necessary books and materials and will provide time off to attend in classroom training for the employee block progression. Further, the employer will provide top up pay to 95% of the employee's wages. Benefits will be administered according to the employer's EI Sub Plan. Premiums for mandatory benefits (excluding pension) and optional life shall be paid by the Employer, on behalf of the permanent employee, during the period of leave where BSA is not paid. The employee will participate in the provincial government apprenticeship programming and apply for all relevant federal financial assistance.**
3. Rates of pay for apprentices shall be as follows: first block - Service Technician 1 rate less \$4.00, second block - Service Technician 1 rate less \$3.00, third block - Service Technician 1 rate less \$2.00, fourth block - Service Technician rate less \$1.00.
4. Apprentices will be paid a tool allowance in accordance with the provisions of the collective agreement.

For the City of Fredericton:



Steven Hart  
Chief Administrative Officer

For CUPE Local 508:



Chester Hickey  
President

May 30/24  
Date of signing

**LETTER OF AGREEMENT - EQUIPMENT OPERATOR CLASSIFICATIONS**  
**CUPE Local 508 - City of Fredericton**

- Equipment Operator Classifications have been outlined below to provide a qualified, versatile workforce and a situation where operators are recognized for their qualifications and can progress step by step through the pay scale.
- "Qualified" will be defined as "when an operator has successfully passed a test established for a particular piece of equipment". Testing will be defined as either "In house" or "Outside " by the employer. Candidates who are unsuccessful in passing a test will be advised, in writing, of the reason(s) for not passing.
- Prospective Equipment Operators, or those wishing to be qualified for a new piece of equipment, may apply each January for qualification on the equipment desired. The City will pay for testing on one piece of machinery per employee each year. Employees may pay for one additional qualification test per year. The exception is that an employee already qualified on a single axle three (3) ton truck does not have to pay in order to be "tandem" qualified providing they have a Class III E license. Confirming a Class III E license is not considered one of the tests allowed each year.
- Payment for qualification to a higher Operator Classification will commence on the first pay period following confirmation of Equipment Qualification.

For the City of Fredericton:

  
**Steven Hart**  
**Chief Administrative Officer**

For CUPE Local 508:


  
**Chester Hickey**  
**President**

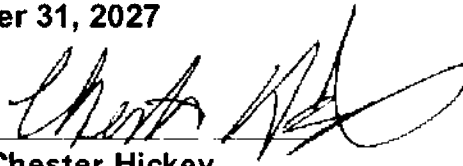
May 30/24  
Date of signing

**LETTER OF AGREEMENT  
FAMILY AND WELLNESS DAYS**

Following the outcome of the City's review of the application of family and wellness days, the parties will review the findings and may mutually agree to implement the proposed changes during the life of this agreement.

This Letter of Agreement expires on December 31, 2027

  
\_\_\_\_\_  
Steven Hart  
Chief Administrative Officer

  
\_\_\_\_\_  
Chester Hickey  
President

May 30/24  
Date of signing



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